



REGULAR BUSINESS

**MEETING OF THE
ST. JOHN'S TRANSPORTATION COMMISSION**

A meeting of the St. John's Transportation Commission was held on Thursday, April 25, 2019 commencing at Noon at the Metrobus Transit Centre, 25 Messenger Drive.

Present at the meeting were:

Wally Collins	Chair/Councillor
Shawn Skinner	Vice Chair
Colleen Galgay	Commissioner
Dave Lane	Commissioner/City Councillor
Ian Froude	Commissioner/City Councillor
Kirsten Morry	Commissioner
Paul Walsh	Commissioner
Kevin Breen	City Manager
Judy Powell	General Manager
Heather Hopkins	Manager of Human Resources, Metrobus
Linda Ryan	Administrative Assistant

Absent: Derek Coffey Deputy City Manager, Financial Management

I. PROCEDURAL

- The Chair called the meeting to order.
- L. Ryan recorded the minutes of the meeting.

II. APPROVAL OF AGENDA/MINUTES

- Vice Chair Skinner moved that the agenda for this meeting date be approved as circulated; Commissioner Walsh seconded the motion.
- Commissioner Lane moved that the minutes of the regular business meeting of the Commission held on March 28, 2019 be approved as distributed; Commissioner Walsh seconded the motion.

III. BUSINESS ARISING

1. GoBus Interim Recommendations—Update

- Work on the Metrobus Review/GoBus Review is continuing.
- The RFP for third party assessment services has been finalized and is expected to be released on this date.

2. Community Bus—Update

- A letter dated March 27, 2019 was received from The Honourable *Lisa Dempster*, Minister of Children, Seniors and Social Development, informing approval of Metrobus' application for funding under the province's new Age-Friendly Newfoundland and Labrador Communities Grant program (previously the Age-Friend Transportation Project) in the amount of \$100,000.
- The funding supports Metrobus's continuation of the Community Bus service for 2019.

IV. NEW BUSINESS

1. Executive Summary (Regular)

- The Executive Summary for March, 2019 was reviewed and the following items were noted in the report:
 - Ridership of 284,308 was up 11.4% from the same month in 2018 (255,246) and was 11.1% ahead of budget. This is the ninth consecutive month of 5+% increase in ridership.
 - The financial audit for the period January 1, 2018 through December 31, 2018 is being performed by BDO Canada who were onsite for two weeks beginning March 11, 2019 conducting fieldwork for the 2018 audit. Final audited financial statements are expected in late April.

2. Financial Statements—March, 2019

- Financials for the period March 1, 2019 to March 31, 2019 were tabled and discussed, and the following item noted:
 - The average price of diesel fuel was \$1.1238 per litre in March compared to the budgeted price of \$1.16.

V. OTHER (Information/Community)

1. Metrobus Annual Review

- Departmental managers will present to the Commission on Tuesday, April 30, 2019 an overview of their respective department's activities for 2018.

2. Special Olympics 50th Anniversary Sponsorship Award

- On April 5, 2019, at a luncheon hosted by Special Olympics Newfoundland and Labrador, Metrobus was presented with a 50th Anniversary Sponsorship Award and Commemorative Medal in the category of Partner/Sponsor.
- Metrobus has been providing a bus for the Law Enforcement Torch Run for over 20 years.
- Special Olympics-NL is dedicated to enriching the lives of individuals with intellectual disabilities through participation in sport.

3. Eighth Annual Pink Days In Bloom

- Next month, Metrobus will host its eighth annual Pink Days In Bloom, an awareness and fundraising initiative in support of the Canadian Cancer Society-NL.
- Employees will participate in various activities including Jeans Day, BBQ and more.
- Transit Operators will wear pink behind the wheel and pink ribbon decals will be placed on the backs of side mirrors on transit buses to raise awareness.
- A specific date in May is to be determined.

4. CUTA Conference—Update

- The CUTA 2019 "Technology in Transit Symposium" is fast approaching (Tuesday, May 14th – Thursday, May 16th).
- The event features presentations by industry experts on the latest in software and technology that can lead to operational efficiencies, drive customer satisfaction and reduce overhead costs.
- Keynote speaker is Nora Young, host and creator of CBC Radio's "Spark" and "Definitely Not the Opera" and author of "The Virtual Self."
- Registration fee is \$600 CAD (\$750 for non-members). This includes access to all sessions, plenaries, roundtables and networking events.
- Members will advise via email regarding the sessions and events they would like to attend.
- Topics to be covered include:
 - How Artificial Intelligence (AI) will improve system operations
 - Using big data to attract riders
 - Smart payment systems
 - How technology drives new mobility

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VI. ADJOURNMENT

- The meeting adjourned at approximately 12:45 PM, immediately followed by the in camera business meeting of the Commission.
- The next meeting regular meeting of the St. John's Transportation Commission will be held on Thursday, May 30, 2019 at the Metrobus offices.

Respectfully submitted,

Wally Collins
Chair

Linda Ryan
Administrative Assistant