



REGULAR BUSINESS

MEETING OF THE ST. JOHN'S TRANSPORTATION COMMISSION

A meeting of the St. John's Transportation Commission was held on Thursday, September 27, 2018 commencing at 12:00 PM at the Metrobus Transit Centre, 25 Messenger Drive.

Present at the meeting were:

Wally Collins	Chair/Councillor
Shawn Skinner	Vice Chair
Colleen Galgay	Commissioner
Ian Froude	Commissioner/City Councillor
Dave Lane	Commissioner/City Councillor (By Telephone)
Kirsten Morry	Commissioner
Kevin Breen	City Manager
Derek Coffey	Deputy City Manager, Financial Management
Judy Powell	General Manager

Absent with apologies were:

Linda Ryan	Administrative Assistant
Paul Walsh	Commissioner

I. PROCEDURAL

- The Chair called the meeting to order.
- In the absence of the Recording Secretary, the General Manager recorded the minutes of the meeting.

II. AGENDA/MINUTES

- Vice Chair Skinner moved that the agenda for this meeting date be approved as circulated; Commissioner Galgay seconded the motion.
- Commissioner Galgay moved that the minutes of the regular business meeting of the Commission held on September 27, 2018 be approved as distributed; Commissioner Froude seconded the motion.

III. BUSINESS ARISING

- There was no business arising from the August 16, 2018 meeting.

IV. NEW BUSINESS

1. Financial Statements

- The financial statements for July and August, 2018 were tabled and discussed.

2. Executive Summary

- The Executive Summary for the month of August, 2018 was tabled and reviewed.

3. October, 2018 Meeting

- The next regular business meeting of the Commission will be held on Wednesday, October 23rd at Noon.

4. Presentation – Route Planning

- Mark Chancey, Manager, Marketing and Information Services presented.
- This item was at the request of Commissioner Morry and is attached.

St. John's Transportation Commission

September 27, 2018

REGULAR BUSINESS

Page 2



5. Accessible Transit Shelters

- Non-accessible shelters are being replaced with new accessible shelters.
- Members asked about the possibility of installing the old shelters that are being removed in other areas of the city to increase the number of shelters throughout the system.
- The General Manager identified a number of considerations in this respect, including increased maintenance costs, lack of storage, and snow clearing.
- It has been advertised that all shelters throughout the system will be accessible.

ACTION:

The General Manager was asked to preparing a cost estimate with respect to the above for the Commission's consideration at its October meeting.

V. OTHER (Information/Community)

1. 8th Annual Block-the-Bus Campaign

- Metrobus provided a bus in support of VOCCM Care's Annual "Block the Bus" for families in need. The event was held at Piper's, Elizabeth Avenue and a Metrobus was filled with school supplies.
- All donations were provided to Bridges to Hope for distribution.

2. Annual Metrobus-VOCCM Thanksgiving Food Drive

- The long-running event supports the work of the Community Food Sharing Association by collecting non-perishables to help fill shelves at food banks in our communities in the week leading up to Thanksgiving. This year's event is being held from October 1-7, 2018.
- Donations are being collected at schools and accepted on any Metrobus route and at Sobeys Supermarkets in St. John's, Mount Pearl and Paradise.

3. Employee Years of Service Awards

- Members were reminded that the Commission's long-term employees will be recognized at a special luncheon in their honour on Tuesday, October 23rd at the Bowring Park Bungalow.
- Awards will be presented for 10, 15, 20, 25, 30 and 35 years of service.

4. Congratulations to Commissioner Kirsten Morry

- Members offered their congratulations to Commissioner Morry who is the first Newfoundlander to appear on the popular quiz show "Jeopardy".
- The episode will air on NTV on October 6, 2018.

5. General Manager's Performance Appraisal

- The City Manager advised the General Manager that he will meet with her in the next few weeks with respect to her performance appraisal.

VI. ADJOURNMENT

- There being no further business to discuss at this time, the meeting adjourned at approximately 1:40 PM.

Respectfully submitted,

Wally Collins
Chair

Judy Powell
General Manager